

LONGHORN MUSIC CAMP

Middle School String Orchestra Camp

June 16-22, 2013

HANDBOOK

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TABLE OF CONTENTS

About LMC.....	2	Student Performances.....	7
Session Dates, Prices, & Fees.....	2	Dorm Checkout Schedule.....	7
Description of Camp.....	2	Bus or Plane Arrivals/Departures.....	7
Staff.....	3	Lockers.....	7
Registration Information.....	3	Supervision, Housing, and Meals.....	8
Enrollment and Fee Payment.....	3	***Conduct Policy (Please read).....	9
Waiting List.....	3	Contacting Your Child During Camp.....	10
Refund Policy.....	3	Parking and Traffic.....	11
Optional Private Lessons.....	4	Permission To Leave Campus.....	11
Purchase of BBQ Lunches.....	4	and Emergency Departures	
General Information.....	4	Insurance and Health Care.....	11
Typical Day.....	4	Accessibility.....	12
Audition Information.....	4	Directory.....	12
What To Do the First Day of Camp.....	5	Recording.....	12
Day-Camper Schedule.....	5	Financial Aid/Sponsorship.....	12
What To Bring to Camp.....	6	Directions.....	12

ABOUT LMC

SESSION DATES AND PRICES

Middle School String Orchestra: June 16-22, 2013

\$530 residential

\$385 day-camper

Registration deadline for all camps is **May 29**.

Private lessons may be purchased for an additional \$30.

FEES

Cancellation fee prior to May 29	\$75
Cancellation fee after May 29	Full Camp Fee
University Health Services per use fee (billed by UHS)	\$60+
Lost room key fee (to be collected at time of loss)	\$10-\$50
Lost meal band fee (to be collected at time of loss)	\$5-\$15
Lost combination lock fee (to be collected at time of loss)	\$5
Property damage (where applicable)	Case-by-case Determination

Fee Notes

Day-camper fee includes: instruction, camper t-shirt, all lunches, Sunday night pizza, Friday night banquet, Saturday BBQ lunch for camper.

Residential fee includes: instruction, camper t-shirt, housing, all meals, Friday night banquet, Saturday BBQ lunch for camper.

There is a \$10-\$50 charge to pay the cost of labor and materials for lock changes. Once the maintenance request has been entered, there can be no reversal of the order and the camper's parents will be required to pay the full amount. A bent or broken key will be replaced at no charge if there is no evidence of vandalism. Keys must be turned in upon checkout.

Parents are financially responsible for any and all damages caused by the camper to University of Texas property, including, but not limited to Butler School of Music facilities and dormitory facilities.

DESCRIPTION OF CAMP

The Middle School String Orchestra Camp is **open to graduates of grades 6, 7 or 8**. The two orchestras are conducted by exemplary specialists in middle school orchestral music. The program includes sectionals, master classes, supervised practice, and optional private lessons. Students who have completed the 8th grade may register for the Middle School or High School String Orchestra Camp. Whatever the level of proficiency, all LMC campers find new challenges and opportunities that will enhance their abilities as musicians. The thrill of making music is for everyone!

The camp culminates with a required student concert by each orchestra.

STAFF

Assembled for their talent, teaching ability, dedication, and enthusiasm for music, over 150 distinguished music professionals participate in Longhorn Music Camp each summer. They include UT professors, middle school and high school teachers, master class, elective and lesson teachers, administrators, and undergraduate and graduate students who serve as counselors and mentors. Together, their knowledge and experience support an extraordinary educational opportunity where campers build confidence and develop good habits and attitudes that shape their future. Dr. Laurie Scott guides the curriculum and instructional staff. Dr. Scott Hanna is the Camp Director.

Registration Information

ENROLLMENT AND FEE PAYMENT

Register online at www.LonghornMusicCamp.org. Full payment of camp fee is due at the time of registration. Download and submit the release forms to the Camp Office. Please also download the respective camp handbook and read it thoroughly.

If the camper is a recipient of any type of scholarship, please email the camp office at LMC@austin.utexas.edu with the scholarship amount and information on how and when the scholarship will be remitted to Longhorn Music Camp. **You will pay the full camp cost at the time of registration, and once the scholarship is received by the Camp Office, the amount of the scholarship will be refunded back to you. All scholarship payments must be received by May 29.** Due to instrumentation limits, enrollment is granted on a first-come, first-served basis. The awarding of a scholarship does not guarantee a position in camp. All scholarship recipients must register. We advise early registration to assure participation in the camp.

Required health status and medical release forms must be submitted to the camp office no later than May 30. The forms should be sent by US Mail or Fax only. Participants should retain copies of all submitted forms. Incomplete forms will be rejected. Failure to submit the required health status and medical release forms by the May 30 deadline *could* result in a discharge from camp. No refund will be issued.

WAITING LIST

If the requested section is full, a notice will appear at the very end of the online registration process. You will be placed on the waiting list, and your credit card will not be charged. If a position becomes available you will be contacted with instructions for payment.

REFUND POLICY

If fees are paid by credit card, any refunds are issued as a credit on the original credit card statement. All other refunds are by a University check. It is the policy of The University of Texas that all payments received by UT must be deposited on the day of receipt. Refunds take 3-4 weeks for processing. Prior to May 29, 2013, there is a \$75 fee for refunds issued as a result of cancellation for any reason. No refunds will be issued for cancellations after May 29. No refunds of \$5 or less will be issued.

OPTIONAL PRIVATE LESSONS

Private lessons provide personal attention to help improve individual performance. Participants are encouraged to choose one hour of private lessons (broken into two 30-minute lessons during the week) at an additional cost of \$30. Lessons should be elected at the time of registration.

Requests for lessons after May 29 will not be accepted. Teachers providing lessons are specialists from the Austin area, and include local music educators and advanced University of Texas music students. Campers taking private lessons should bring a piece of music they have been working on.

PURCHASE OF BBQ LUNCHES

A barbecue buffet luncheon will be held Saturday (the final day of camp) from 11:00 a.m. to 2:00 p.m. in the San Jacinto Parking Garage (on Trinity across from MBE). The camper's BBQ lunch is included in the price of camp. Parents may purchase additional lunches with the camper's registration for \$12. If you need to purchase additional lunches after you have registered, you may do so for \$15/lunch by calling the Longhorn Music Camp Office at 512-232-2080. **Requests for tickets after Sunday, June 16 will not be accepted.**

General Information

TYPICAL DAY

Residential campers are awoken by counselors. Campers and counselors eat breakfast as a group and then walk to the Butler School of Music together. All campers spend mornings in rehearsals and/or sectionals (by orchestra). All campers are escorted by counselors back to the dorm for lunch. The afternoon is spent in rehearsals and daily master classes. Master classes expose students to important repertoire and instrumental techniques unique to their instrument. Students work on basics of tone production, breath support, articulation, and ensemble performance. Next, all campers have afternoon recreation time. Students are allowed to choose from a list of supervised activities (such as TX Union Underground arcade and bowling; campers interested in the TX Union Underground should bring cash--admission is approximately \$8 for bowling and billiards; the arcade is coin-operated). Day-campers depart after recreation time, and residential campers eat dinner in the dorm as a group. Evening recreation is always a camp-wide activity. Past activities have included movie night, game night, attending a UT Longhorn Summer Band concert, Water Olympics, and Camp Olympics. Friday night is the banquet and dance for the campers at the Texas Union Ballroom. After evening recreation, campers go back to the dorm for a floor meeting and time to shower, call home, and go to sleep. *For a detailed day-camper schedule, please see page 5.*

AUDITION INFORMATION

Campers will audition at the Butler School of Music on Sunday afternoon. In order to eliminate the audition lines, audition times will be assigned. **We cannot accept audition time requests.** **Campers will be informed of their audition time by e-mail 2-3 days prior to the start of the respective camp and must audition at their assigned time.** The audition process will begin at 1:30 p.m. and should end by 4:30 p.m.

Please arrive 30 minutes prior to assigned audition time to allow time for parking, warming up, and finding room. Audition rooms are posted outside the camp office in the MBE building. Counselors will be on hand to assist.

Specialists on each instrument will hear each camper's individual audition. Based on this audition, each camper will be placed in the ensemble best suited for his/her playing ability. Please remember that all of our campers are outstanding musicians and are often the top players from their schools. As a result, camp is often a "little fish-big pond" experience. Audition results are carefully tabulated and checked by camp staff *and* by computers. Orchestra assignments will not be altered. Results will be announced at the conclusion of the 6:00 p.m. camp meeting and parents will be notified via e-mail soon thereafter. Campers are encouraged to contact their parents with their orchestra placement.

Audition music has been selected to make a critical judgment of the camper's current ability. The camper should be adequately prepared to play his/her best. It is not necessary to memorize any of the audition music. **Audition music will be available for download at www.longhornmusiccamp.org in April.**

WHAT TO DO THE FIRST DAY OF CAMP

The dorm will open for check-in at 1:00 p.m. on Sunday. If your child has an early audition time, please report to the Butler School of Music first to audition; then proceed to the dorm. If your child has a late audition time, you may check-in at the dorm (starting at 1:00 p.m.) prior to coming to the Butler School of Music. The Jester Center Dormitory is located at the corner of Speedway and 21st Street. You may park in the Brazos Parking Garage (a fee applies). To see a map, visit <http://www.utexas.edu/parking/parking/garages/index.php> and click "Brazos Garage". **Please follow all posted parking regulations.**

While students audition, parents should wait in the hospitality room MBE 2.114 (Longhorn Band Hall), where you may visit with camp staff, pick up camper information (locker combination, maps, lesson status, etc.), purchase additional BBQ lunches, and enjoy refreshments. After auditioning, campers should put their instruments in their lockers. If you have checked in at the dorm prior to auditioning, please take your child back to his/her room at the dorm to meet up with counselor. Once camper is settled in his/her room, you may depart from campus. Day-campers will gather in the Music Building to watch videos and meet with their counselor immediately following their audition (or by 4:20 p.m. at the latest).

DAY-CAMPER SCHEDULE

On Sunday, day-campers will report to the Butler School of Music at their designated audition time. Following auditions on Sunday, day-campers will gather in the Music Building, where they will watch movies until the 4:30 p.m. meeting with their counselor. Sunday evening pickup time is 8:45 p.m. at the Music Building. Day-campers must attend the rehearsal on Sunday night. Parents may depart at 4:30 p.m.

Monday–Friday, day-campers should arrive at the Butler School of Music (drop-off point is along Trinity Street at the brown sculpture outside the Music Building, across the street from the

Texas Memorial Museum) at 8:15 a.m. In case of rain, enter and remain near the west doors of the MBE building. Campers must check in with their counselor upon arrival and departure. Parents are asked to remain with camper until counselor is present at 8:15 a.m. Parents will be called if camper is absent at drop-off or pick-up time. Monday through Thursday, day-campers will depart campus from Jester Center Dormitory at 5:30 p.m. The Friday evening pickup time is 10:15 p.m. at Jester Center Dormitory. Day-campers electing not to attend the Friday banquet may be picked up at the Jester Center Dormitory at 5:30 p.m.

On Saturday, day-campers should check in at the Butler School of Music 20 minutes prior to warm up and rehearsal of their ensemble.

WHAT TO BRING TO CAMP

- Neat, casual, modest, hot-weather attire (clothing should reflect modesty and good taste)
- Comfortable shoes
- Dressier clothing (non-formal) with suitable shoes for banquet and concert. Shorts are not acceptable for the concerts.
- Day-campers attending the Friday banquet should bring a suitable change of clothing and a small bag for their belongings.
- ID wallet for locker combination
- Twin extra-long sheet set, pillow, blanket**
- Towels
- Washcloths
- Shower supplies
- Shower shoes
- Hangers
- Clothes in which to get wet (for Water Olympics)
- Cell phone** (Dorm rooms do not have phones. A lobby phone will be available for calling card use)
- Your musical instrument
- Folding music stand**
- Pencil
- Campers taking private lessons should bring a piece of music they are currently working on
- Drinking glass
- Umbrella
- Alarm clock
- Healthy snacks
- Replacement strings
- Optional recreational items such as cameras, playing cards, board games
- extra cash for incidental expenses such as vending machines, supplemental snacks, recreational activities not included in the basic camp fee (bowling, billiards, arcade games at the TX Union Underground--approximately \$8 each time the camper elects this option for recreational time). The parent or guardian should decide the appropriate amount to send with the camper.

STUDENT PERFORMANCES

All camps culminate with a student performance in Bates Recital Hall. Performance time is determined by ensemble placement. All performances are free and open to the public and are Web cast through www.music.utexas.edu/calendar (click on June 22 listing). **All campers must participate in the final performance.**

Tentative Concert Schedule for Saturday, June 22

Middle School Concert String Orchestra	10:00 a.m.
Middle School Philharmonic String Orchestra	10:30 a.m.

DORM CHECKOUT SCHEDULE

Saturday, June 22

Middle School Concert String Orchestra	8:30 a.m.
Middle School Philharmonic String Orchestra	9:00 a.m.

All campers must check out of their rooms Saturday morning (with counselor inspection) prior to the final concerts. Parents may pick up their camper at check out (and collect their belonging at that time) and drive the camper to the Butler School of Music in time for their warm-up. Parents may also elect to meet their camper after his/her concert and return to Jester to pick up the camper's luggage. Campers may store their luggage, if necessary, in a secured area at Jester until the end of the concert. Luggage must be removed from the storage area within 30 minutes of the conclusion of the final concert of the day.

BUS OR PLANE ARRIVALS/DEPARTURES

Download the Camper Traveler Information Form at www.LonghornMusicCamp.org to submit bus or plane travel information by May 30. If the form is received by May 30 in the camp office, arrangements will be made to meet the camper at the airport/bus station. Campers are to meet the LMC driver at the luggage pick up area. The driver will carry a cell phone. If possible, plan the camper's bus or plane arrival time between 10:00 a.m. and 12:00 p.m. on the first day of camp. On Saturday, the last day of camp, please schedule departure time between 4:00 p.m. and 6:00 p.m. Campers may wish to pack a lunch or snack on Sunday.

LOCKERS

Lockers will be pre-assigned with notice of assignment provided on the first day of camp. Due to limited locker space, some students will share lockers. Combination locks will be provided. Any problem with lockers should be reported to LMC staff immediately on the first day of camp. Day-campers do receive lockers.

SUPERVISION, HOUSING, AND MEALS

Our experienced counselors are UT undergraduate and graduate students. We maintain approximately a 1:15 counselor-to-camper ratio (or smaller) and endeavor to match instrumentation areas between counselors and campers. Campers are supervised at all times by counselors, coordinators, or faculty. Campers check in with counselors every time they move from point A to point B, at breakfast, before dinner, and evening meetings with counselors. During the day, attendance is taken at the beginning of each class.

Residential campers are housed in Jester Center Halls located on UT campus. They live with a roommate and share bathrooms. Counselors stay on the same floor with their assigned campers. Other dorm facilities may be used in the event of high registration numbers.

Although requests cannot be guaranteed, residential campers may indicate a preferred roommate on the registration form. Roommate election or changes will not be permitted after May 29, 2013. If no roommate preference is indicated, an effort will be made to match students of the same age and instrument. **Campers may not switch roommates upon arrival at or during camp.** Visitation between campers of the same gender housed on different floors is allowed at the discretion of the campers' assigned counselors.

Three meals are served daily in the Jester Dining Center. All day-campers eat lunch in the dining room Monday–Friday. The dining room offers a main entrée line and other choices. Service is cafeteria style, and food must be eaten in the dining room. Campers and counselors eat together and are asked to properly bus tables and trays and exit the dining room once everyone in their group has eaten.

It is common for residential campers to pool their resources and order pizza following evening activities **as long as it does not interfere with their nightly head-check and floor meeting/lights out.** Vending machines for soft drinks, candy and other snacks are available in the dorm. As it is impossible to meet everyone's food tastes, dorm rooms are equipped with a mini-fridge and campers may bring snacks with them to camp. Please note that campers may not access their rooms during the lunch break except for an emergency, and then only with a counselor.

Campers are advised to keep their rooms locked and never leave items of value unattended. The camp cannot be responsible for campers' personal money or other assets. Items left behind at the end of camp will be held for two weeks.

Campers should contact the Jester West Desk with Jester Center maintenance problems.

At the dorm check-in each camper will be given a room key, floor code (if applicable) and meal wrist-band. It is important that campers keep track of these items. Key and meal wrist-band replacement is at the expense of the camper. At the time of loss, replacement fees will be collected from the camper or the camper's parent by a camp coordinator and processed through camp accounting.

It is suggested that luggage remain in the car until after the completion of dorm registration. The parent or guardian is asked to walk through dorm registration with the camper, retrieve luggage, and then see his/her room. Expect to carry luggage some distance. Once camper is settled in his/her room, parents are encouraged to depart campus (no later than 4:30 p.m.). Residential campers have a meeting with their counselors at 4:30 p.m.

Camp administrative staff and/or counselors will be on hand at Jester to answer any questions and provide directions.

CONDUCT POLICY

Campers are expected to acquaint themselves with the rules and standards of conduct established by LMC. A camper who does not fulfill the responsibilities set out by such rules and standards of conduct may be subject to disciplinary action, including dismissal from LMC.

- All campers must be in attendance during all instructional times and are required to participate in their final concert. If the dates of LMC conflict with another activity or event, the camper and parent must choose between the two events prior to registering for camp. LMC will not make scheduling exceptions. Doctor/dentist/orthodontist appointments should not be scheduled for the week of camp.
- Campers should immediately report any accident or illness to their counselor.
- Medical or family emergencies are the only acceptable reasons a camper may depart early from camp. If a camper must leave camp early due to an emergency, the parent or legal guardian must contact the camp administrator or coordinator to sign the camper out. Residential campers should turn in their room key upon departure.
- Campers are required to wear their nametag and a wristband in a clearly visible place at all times.
- Campers must eat all contracted meals at the dorm and be escorted by a counselor at all times when walking between the dorm and Butler School of Music.
- Campers should carefully read the “Hook’em Daily” (daily camp newsletter) for up-to-the minute information on rehearsals, classes, and special activities.
- Locked doors should never be propped open or held open for an unknown person.
- Keep all dorm areas neat and clean. Do not move furniture or equipment. Prior to check out, camper rooms should be cleared of trash and debris, and the MicroFridge should be empty. Avoid excessive noise in and around the residence hall. **Practicing musical instruments is not allowed in the dorm.** Any type of rowdy, loud, or disruptive behavior is NOT permitted in the residence hall. Appropriate behavior and consideration of the rights of others is expected.
- Campers may not be in possession of merchandise with intent of resale at camp. Any such items will be confiscated and not returned.

Examples of unacceptable conduct by campers which is subject to disciplinary penalty, including fines, dismissal, and possible legal action encompass but are not limited to:

- possession or use of illegal drugs, drug paraphernalia, alcohol, tobacco, fireworks, chemicals, gasoline, other explosives, firearms, illegal knives, clubs, or other prohibited weapons
- theft
- visitation to rooms of campers of the opposite sex
- fraternization with persons not associated with LMC
- unexcused tardiness or absences from attendance checks, classes, rehearsals, performances, or evening activities
- destroying, defacing, or tampering with institutional property, including fire and life safety equipment
- creating a condition hazardous to another person on the premises
- disorderly conduct, horseplay, and pranks
- harassment, violence, threats, or other acts intended to intimidate, or harass
- fighting, encouraging a fight, attempting to causing injury to another person
- elevator misuse or damage
- violations of safety rules and practices or of any local, state, or federal law

Any camper dismissed under these conditions will not be allowed to return to camp in subsequent summers. It is the responsibility of the Administrative Staff to make decisions in this area. Campers will be sent home at the expense of the parent or legal guardian. Parents are financially responsible for any and all damages caused by the camper to University of Texas property, including, but not limited to Butler School of Music facilities and dormitory rooms.

CONTACTING YOUR CHILD DURING CAMP

For the safety of all of our campers, parents are not allowed on the dorm floors during camp (apart from check-in, -out). If parents need to visit with their child in person, they need to make written arrangements with the Camp Office (*permission to leave campus form*) in advance.

There are no telephones in the dorm rooms, but campers are encouraged to bring a cell phone with them. Long distance calls may be made collect or billed to a long distance calling card or credit card. The suggested time to call campers is between 9:30 p.m. and 10:00 p.m. Parents should set up a time/date for their camper to call home. Campers should not be on the telephone after lights-out. Cell phones may be used only during free time (not while in any instructional periods or while walking with the camp). Parents may contact the Camp Office during business hours at 512-232-2080 to speak with a member of the camp staff who can relay a message to the camper. After 5:00 p.m., parents should contact the Jester West Desk in the event of an emergency.

The Jester West Desk is staffed 24 hours a day and serves as headquarters for housing and meal information. The Jester West Desk should be contacted for any room maintenance issues. If a parent needs to drop off an essential item to the camper, items may be brought to the camp office (MBE 2.112) during business hours, or to the Jester Desk after hours. **The phone number for the Jester West Desk is (512) 471-3944.**

PARKING AND TRAFFIC

All visitors to The University of Texas campus must observe parking and traffic regulations. The posted speed limit is 15 MPH. Parking is restricted by permit at all times! Signs, whether permanent or temporary, must be obeyed at all times. Posted signs take precedence over painted curbs, pavement markings, and designations shown on any University map. Never park in a space denoted as reserved "At All Times." **Any parking fees or citations will be the responsibility of the visitor.** For more information, visit www.utexas.edu/parking.

PERMISSION TO LEAVE CAMPUS AND EMERGENCY DEPARTURES

Campers will not be permitted to leave camp for any reason (including visiting the home of an Austin relative or friend), unless we receive **detailed written notification one week prior to the first day of camp.** Campers may not leave camp with anyone under the age of 21. Only requests that do not interfere with sectionals or ensemble rehearsals will be considered. Requests are submitted through a downloadable form available at www.LonghornMusicCamp.org.

If a camper must leave camp early due to medical or family emergency, the parent or legal guardian must contact the camp administrator or coordinator to sign the camper out.

INSURANCE AND HEALTH CARE

Parents should provide health insurance for campers. Campers who require medical attention will be accompanied to the Student Health Center by a camp coordinator or counselor. Medical costs incurred for treatment at the Student Health Center will be the responsibility of the parents or guardian of the individual treated. The initial charge for a Health Center visit is \$60.00. There are additional charges for many of the procedures clinicians may need to perform in order to diagnose and treat illnesses or injuries. Billing is through the Student Health Center.

If any camper is seriously ill or injured, it is the policy of the Health Center that the doctor on the case will contact the parents. Individuals with potentially serious or life-threatening conditions will be taken directly to a hospital emergency room. Parental notification of minor injuries and illnesses is left to the discretion of the camper. Please discuss with your child your expectations regarding communication of such information.

LMC cannot be responsible for or held liable for the administration of medication to campers. **The camper must be able to self-administer his/her own medication.**

Required submission of health status and medical release forms are addressed in the enrollment process. *Consent for Treatment of a Minor* is required by Student Health Services to render medical treatment except in life-threatening situations.

ACCESSIBILITY

If a camper requires special accommodations, please contact the camp office before registering and we will work to verify that we will be able to adequately meet your expectations. Note that housing arrangements are assigned to LMC by Jester Center Dormitory.

DIRECTORY

The directory will include names and physical and e-mail addresses of campers who elected to be listed. No telephone numbers will be listed. If you do not wish to disclose one or more of these components, please decline inclusion in the directory. Directories will be e-mailed to those campers who have elected inclusion. If a camper has not elected to include their information in the directory, the Camp staff cannot release this information to any other campers.

RECORDING

Due to the high costs required in complying with copyright laws we cannot provide recordings of final performances.

FINANCIAL AID/SPONSORSHIP

Unfortunately, Longhorn Music Camp is at this time unable to provide financial aid for camp. Students often receive scholarships from local music or civic organizations, such as band booster organizations, youth symphonies, etc. Ask your director/teacher about scholarship opportunities in your area. Longhorn Music Camp needs the support of both businesses and individuals who desire to enrich the lives of deserving young musicians who might not otherwise be able to attend our program. Every year we hear from potential campers who would love to attend and would benefit immensely from our program, but do not have the financial means to do so. Become an individual or corporate sponsor of Longhorn Music Camp and help us further our mission to nurture musicianship and spur artistic growth, increase the love of the musical arts, and encourage continuing education by providing an exciting and rewarding camp experience. For a gift of as little as \$350, you can sponsor a student in need. Contact the camp office at 512-232-2080 for additional information. In recognition of your generosity, Longhorn Music Camp will include you in our web site listing of individual and corporate sponsors.

Directions to The University of Texas at Austin Butler School of Music

From IH 35, exit west on Dean Keeton Street. Turn left on Robert Dedman Dr. (2nd light west of the underpass); turn right on 23rd; turn right on Trinity and go until you see the San Jacinto Garage on the left and the Sarah and Ernest Butler School of Music on your right. You may park in the San Jacinto Parking Garage (a fee applies, entrance on Trinity Street) or out on Dean Keeton Street (this requires more walking but is free on weekends). The physical address of the music building is 2406 Robert Dedman Drive.