

LONGHORN MUSIC CAMP

High School

Marimba Workshop

June 9–June 14, 2013

HANDBOOK

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ABOUT LMC

SESSION DATES AND PRICES

High School Marimba Workshop: June 9–June 14, 2013

\$595 residential

\$450 day-camper

FEES

Cancellation fee up to May 29	\$75
Cancellation fee after May 29	Full Camp Fee
University Health Services per use fee (billed by UHS)	\$60+
Lost room key fee (to be collected at time of loss)	\$10–\$50
Lost meal band fee (to be collected at time of loss)	\$5–\$15
Lost combination lock fee (to be collected at time of loss)	\$5
Property damage (where applicable)	Case-by-case Determination

Fee Notes

Day-camper fee includes: instruction, camper t-shirt, all lunches, Sunday night pizza, and Monday-Wednesday dinner.

Residential fee includes: instruction, camper t-shirt, housing, and all meals.

There is a \$10–\$50 charge to pay the cost of labor and materials for lock changes. Once the maintenance request has been entered, there can be no reversal of the order and the camper's parents will be required to pay the full amount. A bent or broken key will be replaced at no charge if there is no evidence of vandalism. Keys must be turned in upon checkout.

Parents are financially responsible for any and all damages caused by the camper to University of Texas property, including, but not limited to Butler School of Music facilities and dormitory facilities.

DESCRIPTION OF CAMP

The Longhorn Marimba Intensive Workshop, hosted by Thomas Burritt, is a week-long rigorous exposure to all aspects of marimba performance. Open to intermediate through advanced high school students **entering grades 11 and 12**, all college students, and professional educators. Participants will perform for faculty, participate in master-classes, and experience a curriculum developed especially for the emerging artist. Significant time will be allotted for individual practice each day. ***Participants are required to bring their own practice instrument.*** The workshop culminates with a concert.

Camp culminates with a required performance in the Recital Studio

STAFF

Assembled for their talent, teaching ability, dedication, and enthusiasm for music, over 150 distinguished music professionals participate in Longhorn Music Camp each summer. They include UT professors, middle school and high school teachers, master, elective and lesson teachers, administrators, and undergraduate and graduate students who serve as counselors and mentors. Together, their knowledge and experience support an extraordinary educational opportunity where campers build confidence and develop good habits and attitudes that shape their future. Thomas Burritt, Professor of Percussion, guides the curriculum and instructional staff. Dr. Scott Hanna is the Camp Director.

Registration Information

ENROLLMENT AND FEE PAYMENT

Register online at LonghornMusicCamp.org. Full payment of camp fee is due at the time of registration. Download and submit the release forms to the Camp Office. Please also download the respective camp handbook and read it thoroughly.

If the camper is a recipient of any type of scholarship, please email the camp office at LMC@austin.utexas.edu with the scholarship amount and information on how and when the scholarship will be remitted to Longhorn Music Camp. **You will pay the full camp cost at the time of registration, and once the scholarship is received by the Camp Office, the amount of the scholarship will be refunded back to you. All scholarship payments must be received by May 29.** Due to instrumentation limits, enrollment is granted on a first-come, first-served basis. The awarding of a scholarship does not guarantee a position in camp. All scholarship recipients must register. We advise early registration to assure participation in the camp.

Required health status and medical release forms must be submitted to the camp office no later than May 30. The forms should be sent by US Mail or Fax only. Participants should retain copies of all submitted forms. Incomplete forms will be rejected. Failure to submit the required health status and medical release forms by the May 30 deadline *could* result in a discharge from camp. No refund will be issued.

WAITING LIST

If the requested section is full, a notice will appear at the very end of the online registration process. You will be placed on the waiting list, and your credit card will not be charged. If a position becomes available you will be contacted with instructions for payment.

REFUND POLICY

If fees are paid by credit card, any refunds are issued as a credit on the original credit card statement. All other refunds are by a University check and require the Social Security number of the payer. It is the policy of The University of Texas that all payments received by UT must be deposited on the day of receipt. Refunds take 3-4 weeks for processing. Up to May 29, 2013, there is a \$75 fee for refunds issued as a result of cancellation for any reason. No refunds will be issued for cancellations after May 29. No refunds of \$5 or less will be issued.

General Information

TYPICAL DAY

Residential campers are woken up by counselors. Campers and counselors eat breakfast as a group and then walk to the Butler School of Music together. All campers spend mornings in instructional time (rehearsals and/or sectionals). All campers are escorted by counselors back to the dorm for lunch. The afternoon is spent in rehearsals/master classes/sectionals. All campers walk as a group to the dorm for dinner (day-campers included). The evening activity is camp-wide and will include guest artist performances. Day-campers depart from the Music Building at 8:30 each night. After the evening activity, campers go back to the dorm for a floor meeting and time to shower, call home, and go to sleep. *For a detailed day-camper schedule, please see page 5.*

WHAT TO DO THE FIRST DAY OF CAMP

Residential campers should go to the Jester Center Dormitory and check-in to their rooms beginning at 1:00 p.m. The Jester Center Dormitory is the corner of Speedway and 21st Street. You may park in the Brazos Parking Garage (a fee applies). To see a map, visit <http://www.utexas.edu/parking/parking/garages/index.php> and click “Brazos Garage”.

Please follow all posted parking regulations. Parents should then bring campers to the Butler School of Music for program check-in and the welcome meeting, which begins at 3:00 p.m.

The Butler School of Music is located at 2406 Robert Dedman Drive, near the corner of Robert Dedman and Dean Keeton. You may park along Dean Keeton and walk over or in the San Jacinto Parking Garage (a fee applies). To see a map, visit <http://www.utexas.edu/maps/main/buildings/mrh.html>. **All street and surface level parking on campus now requires a permit at all times. Please follow all posted parking regulations.**

DAY-CAMPER SCHEDULE

On Sunday, day-campers will report to the Butler School of Music at 3:00 p.m. for the welcome meeting. Day-campers must attend all day time and evening events. Day-campers should arrive at the Butler School of Music at 8:15 a.m. each day (drop-off point is along Trinity Street at the sculpture outside the Music Building, across the street from the Texas Memorial Museum). In case of rain, enter and remain near the west doors of the MBE building. Campers must check in with their counselor upon arrival and departure. Parents are asked to remain with camper until counselor is present at 8:15 a.m. Day-campers will depart campus from the Music Building at 8:30 p.m.

WHAT TO BRING TO CAMP

- Neat, casual, modest, hot-weather attire
- Comfortable shoes
- Dressier clothing (non-formal) with suitable shoes for concert. Shorts are not acceptable for the concerts
- ID wallet for locker combination
- Twin extra-long sheet set, pillow, blanket**
- Towels and washcloths
- Shower supplies, shower shoes
- Toiletries and sunscreen
- cell phone** (Dorm rooms do not have phones. A lobby phone will be available for calling card use)
- Folding music stand**
- Practice Marimba**
- Cash for incidental expenses such as vending machines and supplemental snacks
- Optional recreational items such as cameras, playing cards, board games

STUDENT PERFORMANCES

All camps culminate with a student performance in Bates Recital Hall. All performances are free and open to the public and are Web cast through www.music.utexas.edu/calendar (click on the June 14 listing).

All campers must participate in the final performance.

Tentative Concert Schedule for Friday, June 14

Marimba Workshop 2:30-4:00 p.m.

DORM CHECKOUT SCHEDULE

Friday, June 14

Marimba Workshop 7:00-8:45 a.m.

Campers will check out of their dorm rooms with their counselors on Friday (last day of camp) between 7:00 and 8:45 a.m. All of their luggage will be securely transported to the Music Building during the day on Friday. Parents will be able to collect luggage at the Music Building following the final camp concert.

PLANE ARRIVALS/DEPARTURES

Download the Camper Traveler Information Form at www.longhornmusiccamp.org to submit bus or plane travel information by May 30. If the form is received by May 30, arrangements will be made to meet the camper at the airport. Campers are to meet the LMC driver at the luggage pick up area.

If possible, the plan camper's bus or plane arrival time between 9:00 a.m. and 11:00 p.m. on the Sunday, the first day of camp. Please schedule departure time between 8:00 p.m. and 10:00 p.m. on Friday, the last day of camp. Campers may wish to pack a lunch or snack on Sunday.

SUPERVISION, HOUSING, AND MEALS

Our experienced counselors are UT undergraduate and graduate students. We maintain approximately a 1:15 (or smaller) counselor-to-camper ratio. Campers are supervised at all times by counselors, coordinators, or faculty. Campers check in with counselors every time they move from point A to point B, at breakfast, before dinner, and evening meetings with counselors. During the day, attendance is taken at the beginning of each class.

Residential campers are housed in Jester Center Halls located on the UT campus. They live with a roommate and share bathrooms. Counselors stay on the same floor with their assigned campers. Other dorm facilities may be used in the event of high registration numbers.

Although requests cannot be guaranteed, residential campers may indicate a preferred roommate on the registration form. Roommate election or changes will not be permitted

after May 29, 2013. If no roommate preference is indicated, an effort will be made to match students of the same age. **Campers may not switch roommates upon arrival at or during camp.** Visitation between campers of the same gender housed on different floors is allowed at the discretion of the campers' assigned counselors.

Three meals are served daily in the Jester Dining Center. All day-campers eat lunch in the dining room Monday–Friday. The dining room offers a main entrée line and other choices. Service is cafeteria style, and food must be eaten in the dining room. Campers and counselors eat together and are asked to properly bus tables and trays and exit the dining room once everyone in their group has eaten.

It is common for residential campers to pool their resources and order pizza following evening activities **as long as it does not interfere with their nightly head-check and floor meeting/lights out.** Vending machines for soft drinks, candy and other snacks are available in the dorm. As it is impossible to meet everyone's food tastes, dorm rooms are equipped with a mini-fridge and campers may bring snacks with them to camp. Please note that campers may not access their rooms during the lunch break except for an emergency, and then only with a counselor.

Campers are advised to keep their rooms locked and never leave items of value unattended. Longhorn Music Camp cannot be responsible for campers' personal money or other assets. Items left behind at the end of camp will be held for two weeks.

Campers should contact the Jester West Desk with Jester Dormitory Center maintenance problems.

At the dorm check-in each camper will be given a room key, floor code (if applicable) and meal wrist-band. It is important that campers keep track of these items. Key and meal wrist-band replacement is at the expense of the camper. At the time of loss, replacement fees will be collected from the camper or the camper's parent by a camp coordinator and processed through camp accounting.

It is suggested that luggage remain in the car until after the completion of dorm registration. The parent or guardian is asked to walk through dorm registration with the camper, retrieve luggage, and then see his/her room. Expect to carry luggage some distance. Once camper is settled in his/her room, bring the camper back to the music building for the 3:00 welcome meeting. At this point, you are free to leave.

Camp administrative staff and/or counselors will be on hand at Jester Dormitory Center to answer any questions and provide directions.

CONDUCT POLICY

Campers are expected to acquaint themselves with the rules and standards of conduct established by LMC. A camper who does not fulfill the responsibilities set out by such rules and standards of conduct may be subject to disciplinary action, including dismissal from LMC.

- All campers are required to be in attendance during all instructional times of the day and to participate in their final concert. If the dates of LMC conflict with another activity or event, the camper and parent must choose between the two events prior to registering for camp. LMC will not make scheduling exceptions. Doctor/dentist/orthodontist (etc.) appointments should not be scheduled during the week of camp.
- Campers should immediately report any accident or illness to their counselor.
- Medical or family emergencies are the only acceptable reasons a camper may depart early from camp. If a camper must leave camp early due to an emergency, the parent or legal guardian must contact the camp administrator or coordinator to sign the camper out. Residential campers should turn in their room key upon departure.
- Campers are required to wear their nametag and a wristband in a clearly visible place at all times.
- Campers must eat all contracted meals at the dorm and be escorted by a counselor at all times when walking between the dorm and The Butler School of Music.
- Locked doors should never be propped open or held open for an unknown person.
- Keep all dorm areas neat and clean. Do not move furniture or equipment. Prior to check out, camper rooms should be cleared of trash and debris, and the MicroFridge should be empty. Avoid excessive noise in and around the residence hall. **Practicing musical instruments is not allowed in the dorm.** Any type of rowdy, loud, or disruptive behavior is NOT permitted in the residence hall. Appropriate behavior and consideration of the rights of others is expected.
- Campers may not be in possession of merchandise with intent of resale at camp. Any such items will be confiscated and not returned.

Examples of unacceptable conduct by campers which is subject to disciplinary penalty, including fines, dismissal, and possible legal action encompass but are not limited to:

- possession or use of illegal drugs, drug paraphernalia, alcohol, tobacco, fireworks, chemicals, gasoline, other explosives, firearms, illegal knives, clubs, or other prohibited weapons
- theft
- visitation to rooms of campers of the opposite sex
- fraternization with persons not associated with LMC
- unexcused tardiness or absences from attendance checks, classes, rehearsals, performances, or evening activities
- destroying, defacing, or tampering with institutional property, including fire and life safety equipment
- creating a condition hazardous to another person on the premises
- disorderly conduct, horseplay, and pranks
- harassment, violence, threats, or other acts intended to intimidate, or harass
- fighting, encouraging a fight, attempting to causing injury to another person
- elevator misuse or damage
- violations of safety rules and practices or of any local, state, or federal law

Any camper dismissed under these conditions will not be allowed to return to camp in subsequent summers. It is the responsibility of the Administrative Staff to make decisions in this area. Campers will be sent home at the expense of the parent or legal guardian. Parents are financially responsible for any and all damages caused by the camper to

University of Texas property, including, but not limited to Butler School of Music facilities and dormitory rooms.

CONTACTING YOUR CHILD DURING CAMP

For the safety of all of our campers, parents are not allowed on the dorm floors during camp (apart from check-in, -out). If parents need to visit with their child in person, they need to make written arrangements with the Camp Office (*permission to leave campus form*) in advance.

There are no telephones in the dorm rooms, but campers are encouraged to bring a cell phone with them. Long distance calls may be made collect or billed to a long distance calling card or credit card. The suggested time to call campers is between 9:30 p.m. and 10:00 p.m. Parents should set up a time/date for their camper to call home. Campers should not be on the telephone after lights-out. Cell phones may be used only during free time (not while in any instructional periods or while walking with the camp). Parents may contact the Camp Office during business hours at 512-232-2080 to speak with a member of the camp staff who can relay a message to the camper. After 5:00 p.m., parents should contact the Jester West Desk in the event of an emergency.

The Jester West Desk is staffed 24 hours a day and serves as headquarters for housing and meal information. The Jester West Desk should be contacted for any room maintenance issues. If a parent needs to drop off an essential item to the camper, items may be brought to the camp office (MBE 2.112) during business hours, or to the Jester Desk after hours. **The phone number for the Jester Desk is (512) 471-3944.**

PARKING AND TRAFFIC

All visitors to The University of Texas campus must observe parking and traffic regulations. The posted speed limit is 15 MPH. Parking is restricted by permit at all times! Signs, whether permanent or temporary, must be obeyed at all times. Posted signs take precedence over painted curbs, pavement markings, and designations shown on any University map. Never park in a space denoted as reserved "At All Times." **Any parking fees or citations will be the responsibility of the visitor.** For more information, visit www.utexas.edu/parking.

Campers **may not** drive or have cars on campus during camp. Exceptions are made for campers with special circumstances and parental permission. A downloadable form is available at www.longhornmusiccamp.org. Due to University parking restrictions, LMC does not offer parking permits. Day-campers will have to pay daily to park in the San Jacinto parking garage. Any residential camper who must drive him- or herself to camp must notify the camp office at least one week prior to camp. Upon arrival, residential camper's car keys must be turned in to camp office. They will be returned following the final concert.

PERMISSION TO LEAVE CAMPUS AND EMERGENCY DEPARTURES

Campers will not be permitted to leave camp for any reason (including visiting the home of an Austin relative or friend), unless we receive **detailed written notification one week prior to the first day of camp.** Campers may not leave camp with anyone under the age of 21. Only requests that do not interfere with sectionals or ensemble rehearsals will be considered. Requests are submitted through a downloadable form available at LonghornMusicCamp.org.

If a camper must leave camp early due to medical or family emergency, the parent or legal guardian must contact the camp administrator or coordinator to sign the camper out.

INSURANCE AND HEALTH CARE

Parents should provide health insurance for campers. Campers who require medical attention will be accompanied to the Student Health Center by a camp coordinator or counselor. Medical costs incurred for treatment at the Student Health Center will be the responsibility of the parents or guardian of the individual treated. The initial charge for a Health Center visit is \$60.00. There are additional charges for many of the procedures clinicians may need to perform in order to diagnose and treat illnesses or injuries. Billing is through the Student Health Center.

If any camper is seriously ill or injured, it is the policy of the Health Center that the doctor on the case will contact the parents. Individuals with potentially serious or life-threatening conditions will be taken directly to a hospital emergency room. Parental notification of minor injuries and illnesses is left to the discretion of the camper. Please discuss with your child your expectations regarding communication of such information.

LMC cannot be responsible for or held liable for the administration of medication to campers. The camper must be able to self-administer his/her own medication.

Required submission of health status and medical release forms are addressed in the enrollment process. *Consent for Treatment of a Minor* is required by Student Health Services to render medical treatment except in life-threatening situations.

ACCESSIBILITY

If a camper requires special accommodations, please contact the camp office before registering and we will work to verify that we will be able to adequately meet your expectations. Note that housing arrangements are assigned to LMC by Jester Center Dormitory.

DIRECTORY

The directory will include names, physical addresses, and e-mail addresses of campers who elected to be listed. No telephone numbers will be listed. If you do not wish to disclose one or more of these components, please decline inclusion in the directory. Directory will be e-mailed to those campers who have elected inclusion. If a camper has

not elected to include their information in the directory, the Camp staff cannot release this information to any other campers.

FINANCIAL AID/SPONSORSHIP

Unfortunately, Longhorn Music Camp is at this time unable to provide financial aid for camp. Students often receive scholarships from local music or civic organizations, such as band booster organizations, youth symphonies, etc. Ask your director/teacher about scholarship opportunities in your area.

Longhorn Music Camp needs the support of both businesses and individuals who desire to enrich the lives of deserving young musicians who might not otherwise be able to attend our program. Every year we hear from potential campers who would love to attend and would benefit immensely from our program, but do not have the financial means to do so. Become an individual or corporate sponsor of Longhorn Music Camp and help us further our mission to nurture musicianship and spur artistic growth, increase the love of the musical arts, and encourage continuing education by providing an exciting and rewarding camp experience. For a gift of as little as \$350, you can sponsor a student in need. Contact the camp office at 512-232-2080 for additional information. In recognition of your generosity, Longhorn Music Camp will include you in our web site listing of individual and corporate sponsors.

Directions to The University of Texas at Austin Butler School of Music

From IH 35, exit west on Dean Keeton Street. Turn left on Robert Dedman Dr. (2nd light west of the underpass); turn right on 23rd; turn right on Trinity and go until you see the San Jacinto Garage on the left and the Sarah and Ernest Butler School of Music on your right. You may park in the San Jacinto Parking Garage (a fee applies, entrance on Trinity Street) or out on Dean Keeton Street (this requires more walking but is free on weekends). The physical address of the music building is 2406 Robert Dedman Drive.